

**Three Diseases Fund Board Meeting  
15-16 March 2007  
Nikko Hotel, Yangon**

Chair: Andrew Jacobs

Secretary: Mikko Lainejoki, 3DF CEO/Gayle Miller, UNOPS Consultant

Board Members:

EC – Anne Harmer

SIDA – Asa Anderson-Singh

Martin Smith

Dr. Mike Toole

Dr. Nwe Nwe Aye

DFID – Michael O’Dwyer

Donor Representatives (in attendance for part of meeting):

Rurik Marsden – DFID

Bernie Pearce – AusAid

Invited guest for EoI presentation and discussion: Andrea Bauer



<p><b>2. ASSESSMENT /APPROVAL OF PROPOSALS</b></p> <p>Overview of negotiations:</p> <p>Lessons learnt in EoI process:</p> <p>Geographical coverage:</p> <p>Approval of proposals:</p>	<ul style="list-style-type: none"> <li>• FM and FB have gained considerable experience during the initial EoI process and will utilize knowledge gained to enable a smoother next round for all.</li> <li>• FB and FM stress importance of IPs having a forum to contribute to this process</li> <li>• FM made available maps of geographical coverage of proposals activities</li> <li>• Mike Toole and Nwe Nwe Aye excused themselves from discussion on EoIs from Burnet Institute and UNAIDS respectively to avoid conflict of interest</li> <li>• Proposals were reviewed and FB approvals granted (subject to further clarifications where necessary, and to availability of funds).</li> <li>• Summary of proposals will be communicated to Minister of Health</li> <li>• IPs will be required to submit draft logframes including proposed indicators as part of proposals; and will respond to any additional points of clarification or further information requested</li> </ul>	<p>FM and FB will document lessons learnt and recommendations for future proposal process.</p> <p>FM will establish forum for IP's contribution to lessons learnt once contracts are issued and activities underway</p> <p>FM will identify gaps in coverage for future round of proposals processes once office is fully operational as part of ongoing activities.</p> <p>FB asked FM to hire a consultant to develop a GIS based mapping system (building on work already done by UNAIDS and UNDP).</p> <p>FM will compile list of approved proposals noting further clarification/information to be requested from IPs and including summary budgets (broken down by main funding areas)]</p> <p>(Donor representative will present summary to Minister week beginning 26 March)</p> <p>FM will issue award letters to IPs and request proposal revisions to include additional clarification and information requested by FB</p> <p>FM will ensure logframes are finalised by IPs before second tranche of grants are released</p>
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<p>Strategies to include more LNGOs and CBOs:</p> <p>Contract preparation:</p>	<ul style="list-style-type: none"> <li>• FM may be required to assist LNGOs in finalisation of their documentation</li> <li>• While there is a good mix of INGO, LNGO, CBO, and private sector proposals approved, it is important to do further work towards ensuring greater involvement of local organizations in future proposal processes</li> <li>• UNOPS Legal Advisor, is finalizing contract format</li> <li>• Contracts will stipulate that 3DF logo will be displayed prominently at service delivery sites</li> <li>• Practicality of displaying 3DF logo on drugs and medical equipment to be purchased with 3D funds will be further explored.</li> </ul>	<p>M&amp;E systems will need to be developed by IPs in coordination with TSG to ensure compatibility with national M&amp;E frameworks</p> <p>FM future ongoing activities will include development of strategies to involve more LNGOs and CBOs in 3DF. FM may need to recruit external TA to assist in this process.</p> <p>FM to discuss with procurement officer the practicality of displaying 3DF logo on drug packaging, medical equipment etc</p>
<p><b>3. M&amp;E</b></p> <p>Plans for baseline information collection:</p>	<ul style="list-style-type: none"> <li>• FB stressed importance of the FM developing an overall monitoring system that incorporates the existing M&amp;E systems of the national programmes as well as the specific indicators needed for M&amp;E of 3D funds and donor priorities</li> <li>• FB explained that it intended that the WHO Fund Flow Mechanism will include verification that 3DF purchased commodities, drugs and medical equipment reach intended destination (on the basis of sampling)</li> </ul>	<p>3DF M&amp;E Officer will be responsible for development of framework consistent with national systems.</p> <p>FM to take this forward with WHO</p>
<p><b>4. POLICY ISSUES</b></p> <p>Levels/types of support to government programmes:</p>	<ul style="list-style-type: none"> <li>• 3DF will deal with future problems such as access restrictions, if any, as operational issues to be taken up as necessary with MoH.</li> </ul>	<p>Donor representative presenting list of IPs approved will stress to the MoH the value and importance of local Township Medical Officer (TMO) coordination.</p>



